

# Stocks & Shares to Cash ISA Transfer Application

Please complete and return pages 1 - 6 to transfer your existing ISA to United Trust Bank Limited (otherwise it may delay processing).

If you wish to transfer ISAs from different providers, you must complete an application form for each transfer request.

Please note, the minimum ISA transfer balance is £15,000.

We will work with your current ISA provider to make the transfer as quickly as possible.

## Section A

Title: \_\_\_\_\_

Forenames: \_\_\_\_\_

Surname: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Country of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_

Years in current employment: \_\_\_\_\_

National Insurance number: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone (home): \_\_\_\_\_

Telephone (business): \_\_\_\_\_

Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Previous address: (Please complete this if you have lived at your current address for less than three years, if there are more addresses, please provide the information on a duplicate sheet.)  
\_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

When did you move from here?: \_\_\_\_\_

## Section B

**Your nominated bank account (for receipt of interest payments and repayments, from your UTB account)**

Account name: \_\_\_\_\_

Account number: \_\_\_\_\_

Sort code: \_\_\_\_\_

Branch name: \_\_\_\_\_

## Section C

**Type of account required (please check available products)**

Term \_\_\_\_\_ months/years (delete as appropriate)

Please tick here to have annual interest repaid to your nominated bank account. (Only available for terms longer than 1 year)

**Source of Funds:**

Please indicate the source used to fund your savings i.e. Savings from Salary/Bonus / Inheritance Etc.  
\_\_\_\_\_  
\_\_\_\_\_

## Section D

**Marketing Consent**

At United Trust Bank Limited we take your privacy and the security of the data you provide to us seriously.

Occasionally we would like to provide you with details of the deposit accounts, savings rates and other products that we offer.

If you confirm your consent to receive these details, you are free to withdraw it at any time in the future. You can do this by visiting [www.utbank.co.uk/preference-centre](http://www.utbank.co.uk/preference-centre) or by giving us a call on 020 7190 5555.

We will only ever use your personal information in accordance with any legal rights we have to do so and always in accordance with our Privacy Notice [www.utbank.co.uk/privacy-policy](http://www.utbank.co.uk/privacy-policy)

Please note that we will never pass your details to any third party for marketing purposes.

Please confirm your preferences below:

I would like to receive information from United Trust Bank Limited, regarding Deposit accounts, savings rates and other products that you offer

Please let us know the ways in which you are happy for us to contact you with the information above by ticking those that apply:

Phone/SMS  Email  Post

I do not wish to receive such information from United Trust Bank Limited.



## Section E

### I declare that:

- All subscriptions made belong to me;
- I am 18 years of age or over;
- I have not subscribed and will not subscribe more than the overall subscription limit in total to a cash ISA, stocks and shares ISA, an innovative finance ISA, and a lifetime ISA in the same tax year;
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (earnings & pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform United Trust Bank Limited if I cease to be so resident and ordinarily resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties;
- I agree to the ISA Terms and Conditions.

### I authorise United Trust Bank Limited

- To make on my behalf any claims to relief from tax in respect of ISA investments.
- To hold my cash subscription and any interest earned on those subscriptions.

### Agreement

I hereby certify that the information supplied on this Application Form and the Specimen Signature(s) records are correct. I confirm that I have received a copy of the Terms & Conditions for the Bank's accounts in force from time to time and agree to be bound by these. In particular, I am aware that before withdrawing funds the account holders and signatories need to have their identities verified.

I authorise you to make any enquiries that you consider necessary to confirm the details on this form. The information provided on this application form is true to the best of my knowledge.

In order to process your application, we will perform an identity check on you with one or more credit reference agencies ("CRAs"). To do this, we will supply your personal information to CRAs and they will give us information about you. CRAs will supply to us both public (including the electoral register) and shared credit, financial situation and financial history information and fraud prevention information.

We will use this information to:

- Verify the accuracy of the data you have provided to us;
- Prevent criminal activity, fraud and money laundering;
- Verify the identity of individuals.

When CRAs receive a search from us they will place a search footprint on your credit file that may be seen by other deposit takers and lenders.

The identities of the CRAs, their role also as fraud prevention agencies, the data they hold, the ways in which they use and share personal information, data retention period and your data protection rights with the CRAs are explained in more detail within the Credit Reference Agencies Information Document (CRAIN). The CRAIN for the CRAs we use can be found at:

TransUnion: [www.transunion.co.uk/crain](http://www.transunion.co.uk/crain) Equifax: [www.equifax.co.uk/crain](http://www.equifax.co.uk/crain) Experian: [www.experian.co.uk/crain](http://www.experian.co.uk/crain)

If you do not have access to the internet or would prefer a paper copy, please contact us on 0207 190 5555.

We will also use your information in accordance with our Privacy Notice which has been previously provided to you.

A further copy can be found at [www.utbank.co.uk/privacy-notice](http://www.utbank.co.uk/privacy-notice) or contact the Data Protection Officer on 0207 190 5555.

Please ensure the signature stays within the designated area.

I have received and read a copy of the Depositor Protection Information Sheet

Signature:

Name: \_\_\_\_\_

Date: \_\_\_\_\_



**Section F**

**Transfer Authority**

Title: \_\_\_\_\_  
Forenames: \_\_\_\_\_  
Surnames: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
National Insurance number: \_\_\_\_\_  
Home address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Country: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Name of existing ISA provider: \_\_\_\_\_  
\_\_\_\_\_  
Full address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Existing ISA A/C No. \_\_\_\_\_

**Section 1 - About Your Transfer**

**Q1 Have you subscribed to this stocks and shares ISA in the current tax year?**

Yes  No

**Q2 Do you want to transfer all or part of your ISA?**

All  Part

If you answered 'All' to question 2 this will result in all investments currently held being sold. The sale proceeds, together with any uninvested cash currently held in the ISA, will be transferred to United Trust Bank Limited in its entirety. Please go directly Section 3 – Transfer Authority.

If you answered 'Part' to question 2, please complete Sections 2 and 3.

**Section 2 - Partial Transfers**

**Q3 If you answered yes to Q1 do you want to transfer your current tax year ISA subscription (this would involve selling all investments made with the subscription from the current tax year)?**

Yes  No

**Please note**

The amount in your account representing current tax year subscriptions can only be transferred in whole and not in part. You will not be able to top up your subscription with United Trust Bank Limited for the current year.

**CURRENT TAX YEAR ONLY**

**Q4 If you only want to transfer your subscriptions from the current tax year, tick here**

Or

**ALL PREVIOUS TAX YEARS ONLY**

**If you only want to transfer all of your subscriptions from previous tax years, tick here**

Or

**PART PREVIOUS TAX YEARS AND ALL CURRENT TAX YEARS**

**If you want to transfer only some of your subscriptions from previous tax years as well as investments relating to the current tax year tick here**  **and please provide sale instructions by answering Q5.**



**Q5a Stocks, Shares and / or Funds that you wish to sell**

Please check your selection is permitted by your existing stocks and shares ISA provider prior to submitting the form. Please note that you may be contacted by your existing ISA provider to agree what to sell.

Please use the box below to give instructions to your current stocks and shares ISA provider with regard to what specific value or Tax Year(s) should be transferred and/or what investments should be realised to meet the transfer.

If needed, please list all investments that you hold with the above ISA provider that you wish to sell and transfer the proceeds to your new Cash ISA with United Trust Bank Limited. Alternatively, you may provide this information by supplying a separate list, e.g. by annotating a valuation statement from your provider.

Description of Investment	Investment Indicator e.g. ISIN, Sedol, Cusip etc. (if known)	Number or Value of Stocks, Shares, Units or specify "All" to sell the entire holding

**Q5b Uninvested cash to be transferred**

Please say how much of your uninvested cash balance in your stocks and shares ISA you want to transfer £ \_\_\_\_\_

Or

If you want to transfer all of your uninvested cash balance, tick here



### Section 3 - Transfer Authority

**Please note**

As well as being subject to the General Terms and Conditions of United Trust Bank Limited, the transfer will be undertaken subject to the terms and conditions applying to your stocks and shares ISA. For example:

- Some stocks and shares ISA products do not allow only part of an ISA to be transferred, or may place conditions on how such a transfer is undertaken, e.g. when deciding which investments are sold to facilitate the transfer.
- Your existing ISA provider may need you to give them specific information before the transfer can go ahead.
- There may be outstanding fees to pay before the transfer goes ahead.

If you are not sure what conditions apply please check with your existing stocks and shares ISA provider before completing this form.

I authorise my existing ISA provider as specified above to sell investments and transfer the ISA in cash (account number above) to United Trust Bank Limited.

I authorise my existing ISA provider to provide United Trust Bank Limited with any information, written or non-written, concerning the stocks and shares ISA and to accept any instruction from them relating to the stocks and shares ISA being transferred.

Where I must give notice to close or transfer part of the existing stocks and shares ISA, or the existing stocks and shares ISA contains an investment which is designed and intended to be held for full term and has yet to reach redemption, I instruct my existing ISA provider to either: (tick the appropriate box)

**1** wait for the full notice period to end, or wait until redemption (whichever is relevant) before going ahead with this transfer

Or

**2** depending on the terms and conditions, carry out the transfer as soon as possible – I accept any consequential loss of income, capital or charges that may be applied

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 4 - Transfer Acceptance (to be completed by United Trust Bank Limited)

We United Trust Bank Limited are willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met.

- The transfer proceeds are made up of cash deposits only.
- We must receive all the transfer proceeds as one amount. Where the customer has shown above that they want to transfer subscriptions from the current tax year, these must not be more than

£ \_\_\_\_\_

- We do not accept residual income payments. These funds should be paid away to the customer.
- Please make cheques payable to United Trust Bank Limited re Customer No. and forward with ISA transfer certificate.

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the date shown below will be the transfer date.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

United Trust Bank Limited



## Section G

### Verification of Identity

Regulations require us to verify the identity of all account holders and signatories for each account. To do this we require a copy of an identity document from each individual. The document must be one of the following:

- Valid Passport
- Valid Photocard Driving Licence (Full)
- Her Majesty's Revenue and Customs Letter addressed to the customer (dated in the last 12 months)
- Department of Work & Pensions Communication (dated in the last 12 months)
- Valid Firearms Certificate
- National ID Card e.g. EU State issued National Identity Card

Please provide your identity document details in the area below:

Document type: \_\_\_\_\_

#### Checklist:

Before you send us your application, please ensure the following are checked:

- All pages of your application form have been completed
- Marketing consent completed
- Depositor Protection Information Sheet acknowledgement box completed and sheet retained for your records
- A photocopy of the applicant's ID is enclosed

**Please return your completed application to United Trust Bank, One Ropemaker Street, London EC2Y 9AW**

## Section H

### How did you hear about United Trust Bank Limited?

Please choose one option from the list below:

- Existing customer
  - Recommendation
  - United Trust Bank Limited website
  - Other website or search engine (please provide details)
- \_\_\_\_\_





Protected

# Financial Services Compensation Scheme (FSCS) Depositor Protection Information Sheet

## Basic information about the protection of your eligible deposits

Eligible deposits in United Trust Bank Limited are protected by:	<b>The Financial Services Compensation Scheme ("FSCS")<sup>1</sup></b>
Limit of protection:	<b>£85,000 per depositor per bank / building society / credit union<sup>2</sup></b>
If you have more eligible deposits at the same bank / building society / credit union:	<b>All your eligible deposits at the same bank / building society / credit union are "aggregated" and the total is subject to the limit of £85,000<sup>2</sup>.</b>
If you have a joint account with other person(s):	<b>The limit of £85,000 applies to each depositor separately.<sup>3</sup></b>
Reimbursement period in case of bank / building society / credit union's failure:	<b>20 working days<sup>4</sup></b>
Currency of reimbursement:	<b>Pounds sterling (GBP, £)</b>
To contact United Trust Bank Limited for enquiries relating to your account:	<b>United Trust Bank Limited Deposits Department, 1 Ropemaker Street, London EC2Y 9AW Tel: 020 7190 5599 Email: deposits@utbank.co.uk</b>
To contact the FSCS for further information on compensation:	<b>Financial Services Compensation Scheme 10th Floor Beaufort House, 15 St Botolph Street, London EC3A 7QU Tel: 0800 678 1100 or 020 7741 4100 Email: ICT@fscs.org.uk</b>
More information:	<b>www.fscs.org.uk</b>

Additional information (all or some of the below)

### <sup>1</sup> Scheme responsible for the protection of your eligible deposit

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £85,000 by the Deposit Guarantee Scheme.

### <sup>2</sup> General limit of protection

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers a maximum £85,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £85,000.

In some cases eligible deposits which are categorised as "temporary high balances" are protected above £85,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- (a) certain transactions relating to the depositor's current or prospective only or main residence or dwelling;
- (b) a death, or the depositor's marriage or civil partnership, divorce, retirement, dismissal, redundancy, or invalidity;
- (c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained at [www.fscs.org.uk](http://www.fscs.org.uk)

### <sup>3</sup> Limit of protection for joint accounts

In case of joint accounts, the limit of £85,000 applies to each depositor.

However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £85,000.



#### 4. Reimbursement

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London, EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, Email: ICT@fscs.org.uk. It will repay your eligible deposits (up to £85,000) within 20 working days until 31 December 2018; within 15 working days from 1 January 2019 until 31 December 2020; within 10 working days from 1 January 2021 to 31 December 2023; and within 7 working days from 1 January 2024 onwards, save where specific exceptions apply.

Where the FSCS cannot make the repayment amount available within 7 working days, it will, from 1 June 2016 until 31 December 2023, ensure that you have access to an appropriate amount of your covered deposits to cover the cost of living (in the case of a depositor which is an individual) or to cover necessary business expense or operating cost (in the case of a depositor which is not an individual or a large company) within 5 working days of request.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained at [www.fscs.org.uk](http://www.fscs.org.uk).

#### Other important information

In general, all retail depositors and businesses are covered by the Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.

#### A deposit is excluded from protection if:

1. The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements. For further information, contact your bank, building society or credit union.
2. The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.
3. It is a deposit made by a depositor which is one of the following:
  - credit institution
  - financial institution
  - investment firm
  - insurance undertaking
  - reinsurance undertaking
  - collective investment undertaking
  - pension or retirement fund<sup>1</sup>
  - public authority other than a small local authority.
4. It is a deposit of a credit union to which the credit union itself is entitled.
5. It is a deposit which can only be proven by a financial instrument<sup>2</sup> unless it is a savings product which is evidenced by a certificate of deposit made out to a named person and which existed in the UK or a Member State on 2 July 2014).
6. It is a deposit of a collective investment scheme which qualifies as a small company.<sup>3</sup>
7. It is a deposit of an overseas financial services institution which qualifies as a small company.<sup>4</sup>
8. It is a deposit of certain regulated firms (investment firms, insurance undertakings and reinsurance undertakings) which qualify as a small business or a small company<sup>5</sup> – refer to the FSCS for further information on this category.
9. It is not held by an establishment of a bank, building society or credit union in the United Kingdom.

For further information about exclusions, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk)

<sup>1</sup> Deposits by personal pension schemes, stakeholder pension schemes and occupational pension schemes of micro, small and medium sized enterprises are not excluded

<sup>2</sup> As listed in Part I of Schedule 2 to the Financial Services and Markets Act 2000 (Regulated Activities) Order 2001

<sup>3</sup> Under the Companies Act 1985 or Companies Act 2006

<sup>4</sup> See footnote 3

<sup>5</sup> See footnote 3

March 2020

United Trust Bank Limited, One Ropemaker Street, London EC2Y 9AW  
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Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

